

A Perfect Memory

DATA PRIVACY & PROTECTION STATEMENT

Who we are

At A Perfect Memory, we are committed to maintaining the trust and confidence of our visitors to our web site. In particular, we want you to know that we are not in the business of selling, renting or trading email lists with other companies and businesses for marketing purposes. We just don't do that sort of thing. But just in case you don't believe us, in this Privacy Policy, we've provided lots of detailed information on when and why we collect your personal information, how we use it, the limited conditions under which we may disclose it to others and how we keep it secure.

Types of data we collect

For the purposes of providing the service as outlined within this event booking we will collect the following details: **Full Name/s, address/s, telephone number/s, email address/es, name of key people involved in the event.**

This information is held on our booking system and email system, we may also store this data on Google Calendars

Mailing Lists

We do not produce any newsletters or send emails to any mailing lists, however we may send an email from time to time requesting a testimonial, a review or a vote in an industry award.

Third Parties

We will not share your personal information with third parties. We do store your data on a number of cloud-based platforms as part of our standard service processes, once you are a customer we will store booking details using a Dairy, a hard drive and the original booking forms being stored in our office. If you use our card reader facility this is provided by SumUp (<https://sumup.co.uk/privacy/>).

Access to your personal information

You are entitled to view, amend, or delete the personal information that we hold. Email your request to our data protection officer Ben Pope at benpope@aperfectmemory.co.uk.

Please sign and date below to indicate your acceptance of this terms and our data policy, please also tick the box below to provide us with explicit consent to use your data as detailed above.

Name:

Signature:

Date:

I consent to A Perfect Memory storing my personal data as detailed in their data privacy statement.